



Advice for parents

- Talk to your children about their day and how they spent lunchtime etc
- If you think your child is being bullied, please contact school by phone or email so we can investigate and take action
- Talk to your child about our anti bullying policy and tell them they can talk to any member of staff at any time
- We want your child to feel safe and happy and not miss out on their educational opportunities so please do get in touch



As a school

- We have lessons on bullying and cyber bullying in PSHE
- We take part in anti bullying week to raise awareness
- We deal with complaints quickly and fairly
- We encourage students to treat everyone with respect
- We have regular training for all staff
- We will support victims of bullying. This could include talking to them about their experiences, meeting them at school in the morning and after their last lesson or finding them a quiet space at break
- We will work with bullies to try and stop their behaviour and refer to outside agencies if appropriate



Lotus
SCHOOL



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Please don't hesitate to get in touch with school if you have any concerns.

TEL: 01253 531415

EMAIL: INFO@LOTUSSCHOOL.CO.UK

Further Support

The following external agencies also provide support should you want to access it.

Family Lives

0808 800 2222 www.familylives.org.uk

Parents Anti Bullying Helpline - Kidscape

08451 205 204 www.kidscape.org.uk

National Anti Bullying Helpline

0845 22 55 787

www.nationalbullyinghelpline.co.uk

Childline

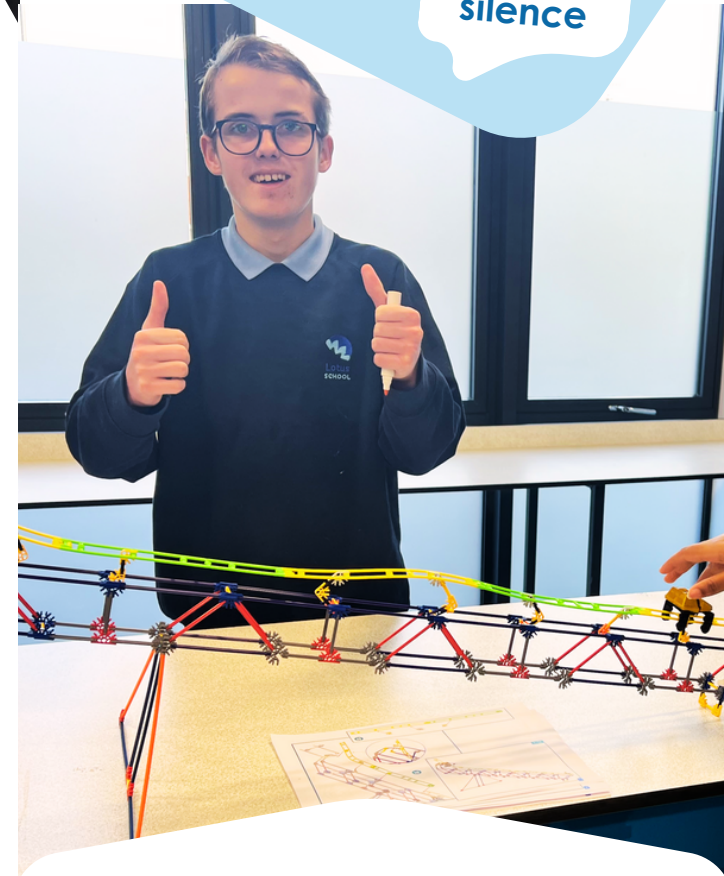
0800 11 11 www.familylives.org.uk



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Anti bullying guide for students & parents

Don't suffer in silence



www.lotusschool.co.uk



What is bullying?

- Physical** Hitting, pushing, spitting
- Verbal** Name calling and threats
- Being left out** Not being asked to join in with activities or being left on your own
- Cyber bullying** Bullying by social media, phone, messages or emails
- Property** Damage or theft of your property and belongings

What to do if you are being bullied:

- TELL SOMEONE
- All bullying is WRONG and YOU do not deserve to be treated like that
- Stay with your friends and people you trust
- Tell a staff member immediately – we are here to help
- Do not fight back as this makes it worse

If you know someone is being bullied:

- TELL SOMEONE
- School staff can help without anyone knowing who told them, you will not get in trouble
- Do not be friends with a bully, it is never ok
- If you know of bullying tell a member of staff and it will be dealt with by the school safeguarding team. If it repeats tell us again, we take it very seriously

Cyber bullying:

- Cyber bullying is WRONG
- You'll learn how to deal with cyber bullying in PSHE
- The school advises parents to report cyber bullying to the police, the internet site and the service provider - we can help you do this and will co-operate with investigations
- The school will take appropriate action

How we deal with bullying at Lotus

When a bullying report has been investigated and it has been established that a bullying incident has happened we will follow the interventions outlined below.

Stage 1 - 1st incident of bullying

The progress tutor will intervene and take the following steps:

- Verbal warning given to bully
- Parents of bully and victim contacted
- Incident recorded on CPOMS as bullying
- Isolation time for bully
- If appropriate, restorative methods implemented using PCSO
- Written or verbal apology
- Support for bully and victim as needed by progress tutor

Stage 2 - 2nd incident of bullying

The assistant headteacher will intervene and take the following steps:

- Written warning given to bully
- Parents of bully and victim contacted
- Meeting with parents of bully arranged
- One day internal suspension for bully
- Incident recorded on CPOMS as bullying
- Victim to be supplied with a book to note further issues
- Support for bully and victim as needed by progress tutor

Stage 3 - 3rd incident of bullying

The assistant headteacher will intervene and take the following steps:

- Parents of bully and victim contacted
- Meeting with parents of bully arranged
- One day internal suspension for bully
- Contract for future behaviour signed by bully
- Daily monitoring of bully by assistant headteacher
- Continuing record keeping required for victim
- Support arranged for victim as needed (key worker, peer mentor etc)



Stage 4 - 4th incident of bullying

The deputy headteacher will intervene and take the following steps:

- Parents of bully and victim contacted
- Meeting with parents of bully arranged
- Two day internal suspension for bully and staff informed of escalating issue
- Daily monitoring of bully by progress tutor
- Continuing record keeping required for victim
- Support arranged for victim as needed (key worker, peer mentor etc)

Stage 5 - 5th incident of bullying

The deputy headteacher and headteacher will intervene and take the following steps:

- Placement at an alternative school
- Parents of bully informed
- Daily monitoring from the pastoral team
- Further support for bully discussed at reintegration meeting with deputy headteacher

We believe everyone should feel safe at Lotus, we do NOT tolerate any bullying